(To be used in accordance with Article 10 - Professional Compensation and Methods of Payment - Section 11, of Teacher Master Contract)

## Name:

| Date                | Destination         | Mileage |
|---------------------|---------------------|---------|
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|                     |                     |         |
| L                   | Total Mileage       |         |
| Account #           | x IRS Mileage Rate  |         |
|                     | Total Reimbursement |         |
|                     | -                   |         |
| Employee Signature: |                     |         |
|                     |                     |         |

Supervisor Signature: \_\_\_\_\_

Business Manager or Superintendent Signature: