



F.C. Reed Middle School

10254 California Road, Bridgman, MI 49106 Phone (269) 465-5410 Fax (269) 466-0393

PERMISSION TO RELEASE OFFICIAL RECORDS

Student Name: _____ Birthdate: _____

Former School: _____

Address: _____

Please send the above named student's complete school records including:

- Official administrative record (name, birthdate, place of birth, grades, class standing, attendance, and citizenship record, immunization record)
- Standardized achievement, aptitude and intelligence test scores
- Special education records (IEPC, diagnostic reports, medical records)

Parent/Guardian signature Date

Please send records to:

**F.C. Reed Middle School
10254 California Road
Bridgman, MI 49106**

Please return a copy of this release form with the student records

FOR OFFICE USE ONLY:

Date sent: _____

Date received: _____